



ROTARY CLUB OF READING ABBEY



**Thames Walk to End Polio
Sponsorship Event
Sunday 21st May 2017**

Notes for Team Leaders on Responsibilities and Team Registration

Thank you for putting together a team for the Thames Walk to End Polio. The sponsored walk is organised by the Rotary Club of Reading Abbey, and is in aid of Rotary's End Polio Now campaign.

Team Leader Responsibilities

The Team Leaders have key responsibilities for the success of the event, and your role includes:

- Ensuring each Team Member pays the £15 registration fee as a sponsorship donation to your team on our Virgin Money Giving site.
- Emailing us the members of your team and team name, texting the mobile number below when you set off with your team name, starting point and number of walkers in your team. Also to allow us to keep track of your team, please text us when you pass a bridge if you are starting from a bridge other than Sonning. ○ **This is essential to marshal the event.**
- Encouraging each team member to achieve as much sponsorship as possible. ○ Transport arrangements for team. You may choose to have a driver to drop off and pick up your team.
 - Team leadership and welfare during walk, acting as a marshal for road crossings, ensuring recovery of team drop-outs. There will be a first aid service available at the Crowne Plaza hotel between 3 pm and 5 pm..
- Choosing your start time depending on your team's objectives/capabilities to ensure arrival at the Crowne Plaza for the BBQ at 4 pm.

Thanks again for your support. If I can help in any way, please contact me (Norman Lattimer) at endpoliora@gmail.com or on 07824332001.